

1 Introduction

This document will explain all the steps required to setup the Verifone Vx520 terminal to work with Paytronix. There are two primary steps that are required: first is the download of the Paytronix software into the terminal via USB download. The second is the configuration of the software to work with each individual store.

2 Download the Paytronix software via USB

1. You will need a USB drive with no files on it.
2. Navigate to http://support.paytronix.com/Verifone/Software_DownloadGuides/VX520/, right click on VERIFONE.zip, and save it onto the USB drive.
3. Plug the USB drive into the Verifone terminal.
4. On the Verifone, press both the F2 and F4 buttons at the same time to enter "SYSTEM MODE."
5. You'll be prompted for a System Mode Entry Password. This should always be Z66831 (Z is entered by pressing 1 and then the alpha button twice) or simply 1.
6. Select Download.
7. Download to "FILE GROUP _1" by pressing enter.
8. Select a multi-app download.
9. Select a full download.
10. Hit the down arrow to arrive at the next set of options. Select USB Flash Memory.
11. Select Yes for download all files.
12. When the download is complete, press the green enter button.
13. Reboot the system again.

3 Connect Terminal to Paytronix

After the software is downloaded to the terminal, and the terminal has rebooted, it needs to be connected to the Paytronix merchant website.

This section discusses the final step for how to connect the terminal to the Paytronix website in order to run transactions.

3.1 Final Step – Connect Terminal to PXS

The following connection steps are required for every new terminal. This section should also be followed for any new or replacement terminal that needs a final connection to Paytronix after a download has been completed.

1. Make sure the terminal is plugged in to the network.
2. On the terminal, select the Paytronix application (Typically the F3 button)
3. If prompted, enter the default user PIN of 999999 in order to login.
4. When prompted, enter the Merchant ID.
5. When prompted, enter store code. The store code is the ID specified in Paytronix for that location. Please contact the Verifone help desk for your store code. The help desk can be reached at 617-649-3300 x 298.
6. When prompted for how the terminal should connect to Paytronix, select either "1. Dial-up" for a phone based connection or "2. LAN Ethernet" for an internet based connection.
7. The terminal then attempts a connection with the PXS.
8. If the connection is successful, the message on the terminal will either return to the Select a Function screen or show "Manual Refresh Done. Press Enter." Press Enter.
9. Test a transaction on the terminal using a balance inquiry.